

CLCFPD EMPLOYEE TRAVEL REPORT

Name: Ryan McIntosh_

Transportation Mode: P – PlanePA – Private Auto
DV-District Vehicle O – Other

JUSTIFICATION: To attend Complex Incident Management Course (CIMC), an invite-only, multi-day training program run by the National Association of State Foresters (NASF) to prepare emergency responders for complex, multi-jurisdictional, and all-hazard incidents, including major wildfires. Hotel accommodation arranged with CIMC group rate and not individually selected.

Employee Signature: _____

 484

DATE	PLACE/PURPOSE OF TRIP	TRANS MODE	LEAVE/R ETURN	TOTAL MILEAG E	TRANS COST	REG. FEES	I.E. EXP.	BREAK FAST	LUNCH	DINNER	HOTEL	TOTAL CLAIM
11-14-2026	Travel to CIMC training in Salt Lake City, UT	DV	0800	547	Actual Fuel on fleet card	0.00	5.00	20.00	22.00	33.00	189.36+ fees	269.36
11-15-2026	CIMC	DV	-	10	-		5.00	20.00	22.00	33.00	189.36	269.36
11-16-2026	CIMC	DV	-	10	-		5.00	20.00	22.00	33.00	189.36	269.36
11-17-2026	CIMC	DV	-	10	-		5.00	20.00	22.00	33.00	189.36	269.36
11-18-2026	CIMC	DV	-	10	-		5.00	20.00	22.00	33.00	189.36	269.36
11-19-2026	CIMC	DV	-	10	-		5.00	20.00	22.00	33.00	189.36	269.36
11-20-2026	CIMC	DV	-	10	-		5.00	20.00	22.00	33.00	189.36	269.36
11-21-2026	Travel home	DV	0800	547	Actual Fuel on fleet card		5.00	20.00	22.00	0.00	0.00	47.00
	TOTALS:			1,154		0.00	40.00	160.00	176.00	231.00	1,325.52	1,932.52

Primary destination ●	County ●	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses
Salt Lake City	Salt Lake / Tooele	\$80	\$20	\$22	\$33	\$5

PER-DIEM CHECK: Issued Credit Card

RECAP:

EXPENSES _1,932.52_
REG FEES _0.00_
OTHER _Actual Fuel_
THIS TRIP _1,932.52_

APPROVALS: DISTRICT CHIEF _____ DATE _____

FIRE BOARD REPRESENTATIVE _____ DATE _____



[View booking details](#)

Your Room Summary:

Guest Name	RYAN MCINTOSH
Guests	1 Adult
Rooms	1
Room Plan	1 KING 1 BDRM CORNER SUITE
Rate Type	HONORS SEMI-FLEX

Your Rate Information

Rate per night	189.36 USD
Nov-14-2026 - Nov-21-2026	
Total for Stay per Room Rate	1,325.52 USD

Additional charges

Total taxes and government charges	232.23 USD
15.52% Per RoomPer Night	

2.0% Per RoomPer Night

Total price for Stay

1,557.75 USD

Modify Your Reservation →

Rate Rules and Cancellation Policy

- There is a credit card required for this reservation.
- If you wish to cancel, please do by 11:59 p.m. on Nov-09-2026, to avoid cancellation penalty equal to the first night's room and tax.
- When you check in, a hold may be placed on your card for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out. Any such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.
- If the slider is used to select a Points and Money combination, that selection is final once your stay is booked.

Important updates

No smoking

We are a smoke-free hotel.

Parking

Self-Parking 20.00 USD Per Night.

Your Stay

Brand Highlights: