

CENTRAL LYON COUNTY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
February 12, 2026
APPROVED MINUTES

Called to order at 5:59 p.m.

1. Call to Order and Pledge of Allegiance

2. Introduction of Board, Staff, Guests and Public

In attendance at the District Office Meeting Room: Board President Chuck Ritter, Director Louis Lemaire, Director Tod McIntosh (via Teams), Director Jenny Williamson, Fire Chief Tim McHargue, Assistant Fire Chief Ryan McIntosh, Fire Marshal Elizabeth Mink, Battalion Chief Brett Larkin, Business Manager/HR Director Amber Law, Board Secretary Staci Loncar, Captain Jon Wielkie, Firefighter Paramedic Nick Greenhut, FF AEMT Logan Foster, and Fire Inspector 2 Derald Hood, Volunteer Natasha Kennemur, Executive Assistant Anji Winebarger. Members of the public, Danielle Salamone, Lauren Spann, Lucus Harris, Brandi Clifford, Jennifer Sprunges, Samantha Lara, Lilly Gutierrez, MaKayla Renfran, Kadence Russell, Emma Hopkins, Denise & Rob Perry, Savannah & Sean Kinney, Robin Stienecke, Jeremy Kinney, Rob & Stephanie Schneider, Steph & Roy Norby, & Tannis Kinney. Attending via Teams were Battalion Chief Nick Hernandez, Captain Clayton Van Duyn, Captain Brad Bolton, Captain Josh Cummings, Captain Dan Cummings, FF Paramedic Steven Earle, FF AEMT Tommy Evers, & FF AEMT Chris Tomasco.

3. Public Comment

No comments offered.

4. Approval of Agenda

A motion was made by Director Louis Lemaire to approve the February 12, 2026, agenda, seconded by Director Jenny Williamson; motion passed unanimously.

**5. Presentation of Awards and/or Recognition of Accomplishments:
Life-Saving Award Presentation**

Fire Chief McHargue presented Life-Saving Medals in recognition of extraordinary actions that occurred on January 5, 2026, during a basketball game at Dayton High School.

During the event, a student collapsed, suffered a seizure, and became unresponsive with no pulse and no respirations. School Nurse Danielle Salamone, along with Rob Schneider and Jason Santos, acted immediately and decisively. They initiated life-saving care and successfully restored the student's pulse prior to the arrival of EMS personnel.

Chief McHargue explained that return of spontaneous circulation (ROSC) is rare and emphasized the importance of the American Heart Association's "Chain of Survival," specifically:

- Early recognition and activation of emergency response
- High-quality CPR
- Early defibrillation

He stated that these first critical links in the Chain of Survival were effectively implemented by the responders, directly contributing to the student’s survival and stabilization for air transport.

In recognition of their quick thinking, teamwork, and skilled response, the Central Lyon County Fire Protection District formally presented Life-Saving Medals to Danielle Salamone and Rob Schneider at the meeting.

Jason Santos was not present and will receive his Life-Saving Medal at the March 12 Board meeting. Both recipients briefly expressed gratitude. Mr. Schneider noted that Danielle’s confidence helped give him the confidence to act.

6. Approval of the January 8, 2026, Meeting Minutes

A motion was made by Director Jenny Williamson to approve the minutes of the January 8, 2026, Board of Directors Meeting, seconded by Director Louis Lemaire; motion passed unanimously.

7. Discussion to elect the Fire Board Vice President for 2026 (for possible action):

A motion was made by Director Louis Lemaire to appoint Director Jenny Williamson as Fire Board Vice President for calendar year 2026, seconded by Director Jenny Williamson; motion passed unanimously.

8. Swearing in of new Fire Board Director(s) for 2025: At this time, new Fire Board Director(s) will be sworn into office. (Fire Board)

No action was taken.

9. Discussion to review the allowable tax rate for FY 2026-2027 (for possible action):

Business Manager Amber Law presented the FY 2026–2027 allowable tax rate review and recommended adoption of the maximum allowable rate. She advised that, due to rising operational costs, inflation, and increasing service demands, levying the maximum rate is the most fiscally responsible option to support wages, benefits, insurance, fuel, equipment, and other expenses.

A motion was made by Director Jenny Williamson to approve the maximum allowable tax rate for Fiscal Year 2026–2027, seconded by Director Tod McIntosh; motion passed unanimously.

10. Discussion to approve the Financial Report for the year ended June 30, 2025 (for possible action):

Business Manager Amber Law introduced the District's independent auditor, Jim Sciarani, who presented a summary of the FY ending June 30, 2025, audit. The District received an unmodified ("clean") opinion, with financial statements fairly presented in all material respects. The audit included testing of key financial areas such as cash, receivables, payroll, and disbursements.

Three findings were reported, primarily related to challenges during the MIP accounting system migration, including bank reconciliation reporting limitations and the need for improved journal entry documentation and secondary approval. Management's corrective action plan was included, and the auditor noted significant progress since August, anticipating improvements in next year's audit.

The auditor also reported improved fund balances, with increases in the General, Ambulance, Acquisition, and Reserve funds, stating the District is financially stronger than the prior year and on more stable footing following recent tax rate adjustments.

A motion was made by Director Louis Lemaire to approve the Financial Report for the fiscal year ending June 30, 2025, seconded by Director Tod McIntosh; motion passed unanimously.

11. Discussion regarding the 2026 CLCFPD Scholarship Program (for Discussion Only):

Business Manager Amber Law reported potential statutory concerns regarding the use of General and Ambulance Fund revenues for scholarships. She has requested a formal opinion from the Lyon County District Attorney and placed the item on the agenda for discussion only. Depending on the legal guidance received, the District may need to discontinue the program. The Board agreed that a legal opinion is appropriate before taking further action.

No action was taken.

12. Discussion to possibly approve an engagement letter with Littler Mendelson, P.C. to continue HR-related legal counsel services (for possible action):

Business Manager Amber Law presented the proposed engagement agreement with Littler Mendelson for employment and labor legal services. The firm will not require a retainer and will bill only for time worked, with a negotiated 2026 hourly rate of \$530 (reduced from \$775). She also noted varying rates for other attorneys and support staff, as well as a minimal monthly records storage fee.

Although current HR matters are resolved, she recommended retaining specialized counsel for ongoing compliance, collective bargaining review, and risk management. Board members appreciated the clarification and acknowledged the higher rates reflect the firm's specialized expertise.

A motion was made by Director Jenny Williamson to approve the engagement letter with Littler Mendelson for legal counsel services, seconded by Director Louis Lemaire; motion passed unanimously.

13. Discussion to possibly approve the Interlocal Contract between Public Agencies with Nevada Health Authority and Central Lyon County Fire Protection District (for possible action):

Business Manager Amber Law presented a new four-year Interlocal Contract with the Nevada Health Authority, effective July 1, 2026, through June 30, 2030. The agreement allows the District to provide ground ambulance services to Medicaid recipients and receive reimbursement for eligible costs.

She reported no concerns with the contract and noted it is tied to the GEMT program. The District has initiated the FY 2025 GEMT reimbursement process and submitted the required audit and financial documentation.

A motion was made by Director Louis Lemaire to approve the Interlocal Contract Between Public Agencies with the Nevada Health Authority, seconded by Director Jenny Williamson; motion passed unanimously.

14. Reports

A. CLCFD Fire Chief Report – Fire Chief McHargue:

Chief McHargue reported on recent meetings, training, and operational initiatives, including participation in regional incident management training, coordination with neighboring agencies, engagement with volunteers, and discussions regarding Station 38 zoning modifications. He also noted progress on evaluating Station 38 for potential helipad use, including a fair market value assessment.

A comprehensive fleet and equipment review is underway. Several units have been identified for surplus or disposition due to age, repair costs, or limited operational value. Historic apparatus will be preserved where appropriate, with “Granny” relocated to Station 37 for security. The Board recommended salvaging historic components before disposal. Obsolete equipment and excess inventory will also be sold to reduce storage and costs.

Administrative updates included scheduling the Chief’s six-month evaluation for March (to be conducted April 1) and notification of his absence from the next Board meeting, during which Chief McIntosh will represent the District.

B. Fire Board Members

- **Board Member Jenny Williamson** – no report.
- **Board Member Louis Lemaire** reported that a neighbor recently experienced a medical emergency and activated 911. He stated that the responding crew arrived quickly and provided exceptional service. The neighbor expressed appreciation for the professionalism and care received and inquired about ways to thank the crew. Board Member Lemarie relayed his appreciation to District personnel for their outstanding service to the community.
- **Board Member Tod McIntosh** thanked staff for providing regular bullet-point update emails, noting that the updates are helpful in keeping the Board informed of ongoing activities and operational matters.
- **Board Member Chuck Ritter** raised the topic of surplus real property owned by the District, specifically referencing parcels in Silver Springs and Santa Maria Ranch. He expressed concern that certain properties may no longer be viable for development due to access limitations and suggested the District consider evaluating whether to retain or dispose of the properties. Chief McHargue acknowledged the discussion and stated that the matter would be reviewed and brought back to the Board for further consideration.

C. Assistant Fire Chief Report on Operations - Assistant Chief McIntosh:

Chief McHargue reported that Division Chief Shane Nollsch was absent due to a family loss and will be taking additional leave. Although no Risk Reduction Commission report was presented, Chief Nollsch secured approximately \$845,000 in funding for the upcoming year.

The District remained active in community outreach, providing CPR training to Bently Machine, resuming public CPR classes, and participating in Lions Club and Boys and Girls Club events. Regional coordination efforts included hazardous materials planning, joint training initiatives with neighboring agencies, and hosting Perimeter evacuation app training with county partners.

Technology upgrades were completed, including transitioning to First Due for incident reporting, implementing the new national reporting module, and integrating live CAD data to improve field operations.

Operationally, staff conducted extended planning meetings, commercial building walkthroughs, and focused training on fireground tactics and engine operations. Significant incidents included a vehicle vs. hydrant collision, RV rollover with airlift, cardiac arrest with ROSC, storage unit fire, and a residential garage fire.

D. Fire Marshal Report - Fire Marshal Elizabeth Mink:

The Mountain Council Community Advisory Board meeting was canceled due to agenda posting issues, though informal community discussions still occurred.

Two active fire investigations are underway (storage unit and residential garage fire). Development activity remains steady, with 17 new commercial and 30 residential projects submitted, along with multiple inspections completed. Notable projects include the Boys & Girls Club expansion and the Lyon County Government Complex, where an underground fire line inspection was performed.

Inspector Hood completed Fire Investigation Essentials at the National Fire Academy, resulting in all Prevention staff now holding Fire Investigator Technician-level certification.

The Youth Fire-Setting Intervention Program received new referrals, with one assessment completed and another pending. A Youth Fire-Setting Academy is planned for late March to serve multiple participants efficiently.

E. Division Chief Report on Risk Reduction - Division Chief Shane Nollsch

No report

F. Central Lyon County Fire Chief's Association

Battalion Chief Brett Larkin reported that the Association held its first negotiation session, describing it as a positive and productive meeting. He noted that discussions were collaborative in tone, with no significant concerns to report.

G. Central Lyon County Firefighters 4728

Captain Brad Bolton reported that contract negotiations have begun, with the Association preparing deliverables and conducting regional salary and benefit comparisons. He expressed appreciation for Business Manager Amber Law's support during the process.

Three members will attend the IAFF conference in Las Vegas for administrative and hands-on training. Captain Bolton also shared that the Firefighters Benevolent Foundation is reviewing a proposal to accept ownership of a surplus parade truck to keep it within the local fire service community. He concluded that Association operations are progressing well.

H. CLCFPD Volunteer Departments

Natasha Kennemur reported that Chali Haugen has stepped down to Assistant Chief of Station 34 and Noel Chounet is now their Chief.

I. Legislative Bills & Actions

There were no new legislative bills or actions to report.

J. Interagency Interactions

No additional interagency interactions were reported.

15. Discussion to Review and/or Adopt New or Revised District Policies

N/A

16. CLCFPD Bills/Financial Report

Business Manager Amber Law presented the monthly financial report and check register, noting improved clarity and reliability following completion of the annual audit. She reported the District is financially stable, with restricted General Fund balances reserved for the purchase of two replacement ambulances, which are expected to be paid in cash.

Year-to-date tax revenue totals \$7.7 million, exceeding last year's pace, with \$1.5 million received in January. A \$4,867 credit card rebate was received, and staff were acknowledged for their work during the audit and internal improvements.

Significant monthly expenses included apparatus repairs, HR investigation costs, interlocal fees, compressor testing, uniform patches, Workers' Compensation, HSA contributions, retroactive payroll, PERS, and health insurance premiums. Total expenditures for approval were approximately \$1.22 million. Next month's expenses will include about \$49,000 for the annual audit, which required additional procedures due to high-risk designation.

A motion was made by Director Jenny Williamson to approve the expenditures in the amount of \$1,222,555.97, seconded by Director Louis Lemaire; motion passed unanimously.

17. CLCFPD Ambulance Enterprise Fund Write-offs

No report

18. CLCFPD Travel Requests

Business Manager Amber Law presented several travel requests for Board approval. A Board member questioned overall costs, and staff provided justification for each trip.

The Ambulance Pre-Build visit (Braun Northwest) will allow four personnel to review specifications in person to prevent costly errors, particularly as this is the District's first build with the manufacturer. Two members will attend the National Fire Academy, with eligible travel costs

reimbursed. FDIC International attendance was supported due to its broad training value and cost-sharing measures. The Fleet Manager's attendance at the California Fire Mechanics Conference was deemed essential to fleet operations.

Discussion emphasized bringing back implementable training, potential reimbursement adjustments for NFA travel, and the District's transition to Braun Northwest due to quality and service improvements. The Board ultimately expressed support for the training requests.

A motion was made by Director Louis Lemaire to approve the travel requests as presented, seconded by Director Jenny Williamson; motion passed unanimously.

19. Public Comment

No comments offered.

20. Adjournment.

The meeting ended at 7:37 p.m.

Respectfully submitted,
Staci Loncar