

CENTRAL LYON COUNTY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
May 28th, 2026
DRAFT MINUTES

Call to order at 6:07 p.m.

1. Call to Order and Pledge of Allegiance

2. Introduction of Board, Staff, Guests and Public

In attendance at the District Office Meeting Room: Director Louis Lemaire, Director Tod McIntosh, Director Ray Johnson, Board VP Jenny Williamson, Fire Chief Tim McHargue, Business Manager/HR Director Amber Law, Fire Marshal Mink, BC Ryan Johnson, Captain Brad Bolton - Teams, Captain Clayton Van Duyn, Captain Mike Rosario, FF Steven Earle, FF Michael Guymon, FF Logan Foster – Teams, Captain Joe Santos – Teams, volunteers Chali Haugen and Noel Chounet, members of the public, Charles Shirley & Daniel Chaney.

3. Public Comment

None

4. Approval of Agenda

A motion was made by Director Ray Johnson to approve the May 28th, 2026, agenda and seconded by Director Tod McIntosh. The motion passed unanimously.

5. Approval of the April 9th, 2026, Minutes

A motion was made by Director Tod McIntosh to approve the minutes of the April 9th, 2026, Central Lyon County Fire Protection District Fire Board meeting and seconded by Director Louis Lemaire. The motion passed unanimously.

6. Adoption of the Central Lyon County Fire District Mission, Vision, and Core Values Statements.

A motion was made by Director Ray Johnson to approve the adoption of the Mission, Vision, and Core Value Statements, seconded by Director Tod McIntosh. The motion passed unanimously.

7. A Public Hearing – FY 2026-2027 Final Budget

- Amber Law presented a summary of the proposed FY 2026–2027 final budget and reported that the budget had been reviewed and approved by the Nevada Department of Taxation, with certification received prior to Board consideration.
- The District anticipates approximately \$9.7 million in ad valorem tax revenue, approximately \$973,000 in consolidated tax revenue, and approximately \$4 million in other revenues, including ambulance billing, prevention fees, and plan review revenues.
- Estimated expenditures for all governmental funds total \$17,126,437.
- Staff reported a projected revenue shortfall of approximately \$2.2 million, which will be offset through available beginning fund balances and one-time revenues carried forward from the current fiscal year.
- Staff advised that no significant changes were made from the tentative budget previously reviewed by the Board.

- Discussion included the District’s reliance on non-tax revenues and fund balances to supplement property tax revenues and support operations.
- A member of the public requested historical information regarding transfers from the Community Risk Reduction/Prevention Fund. Staff agreed to provide the requested information and advised that prior-year budgets, audits, and meeting records are available on the District’s website.
- No additional questions or concerns were raised regarding the proposed budget.

8. Approval of the CLCFPD Final Budget for Fiscal Year 2026-2027

A motion to approve the Final Budget for Fiscal Year 2026-2027 as presented was made by Director Tod McIntosh and seconded by Director Louis Lemaire. The motion passed unanimously.

9. Approval of the Independent Contractor Medical Director Services Agreement between Central Lyon County Fire Protection District and Dr. Dustin Holland

A motion was made to approve the independent contractor Medical Director Services Agreement between CLCFPD and Dr. Dustin Holland by Director Ray Johnson and seconded by Director Louis Lemaire. The motion passed unanimously.

10. Approval of the purchase of two fully outfitted command vehicles not to exceed \$200,000.

A motion was made to approve the purchase of two fully outfitted command vehicles, not to exceed \$200,000, by Director Louis Lemaire and seconded by Director Tod McIntosh. The motion passed unanimously.

11. Approval of the purchase of a new or used Type One engine not to exceed \$750,000.

A motion was made to approve the purchase of a new or used Type One engine not to exceed \$750,000, by Director Louis Lemaire and seconded by Director Tod McIntosh. The motion passed unanimously.

12. Approval of the repowering of an existing ambulance not to exceed \$45,000.

A motion was made to approve the repowering of an existing ambulance not to exceed \$45,000, by Director Ray Johnson and seconded by Director Tod McIntosh. The motion passed unanimously.

13. Reports:

Chief Report (a)

- Reported efforts to establish an interlocal agreement with Lyon County for Public Information Officer (PIO) services to enhance public communications, media relations, and emergency information dissemination.
- Announced plans to apply for an Assistance to Firefighters Grant (AFG) for the purchase of a Type 3 wildland fire engine.
- Advised that the District will issue a Request for Proposals (RFP) for professional services related to fire billing and NV Energy contract administration.
- Provided an update on discussions with Lyon County regarding the potential transfer of the Silver City Fire Station to the District and future opportunities for grant funding and preservation efforts.
- Reported that succession planning is underway for the Fuels Division in anticipation of Chief Nollsch’s retirement.

- Provided an update on a potential office expansion and tenant improvement project to improve workspace functionality, privacy, and customer service access while accommodating future growth.
- Reported that negotiations have begun with a private ambulance provider regarding operations at Station 38.
- Announced the launch of a firefighter recruitment campaign, including expanded regional outreach efforts.
- Discussed exploration of a Fire Explorer program to support youth engagement and develop future local firefighter candidates.
- Provided an update on workers' compensation insurance, noting the District is evaluating replacement coverage options following notice from its current carrier.
- Reported that staff are evaluating several District-owned properties to determine their long-term operational value and whether surplus properties should be considered for sale.
- Advised that updates have been made to the District website, including a new Fire Chief message and ongoing content improvements.

Fire Board Members (b)

- Director Louis Lemaire:
 - Reported attending a recent structure fire response and observing operations firsthand.
 - Commended Captain Rosario and responding personnel for their professionalism, coordination, and adherence to established firefighting procedures.
 - Noted the complexity of structure fire operations and the numerous responsibilities crews manage during emergency incidents.
 - Expressed appreciation for the efforts of all responding personnel and mutual aid partners, stating that crews performed an outstanding job.
- Director Ray Johnson:
 - Requested that future discussion be scheduled regarding long-term improvements and expansion of Station 32, noting that the current housing arrangement was intended as a temporary solution.
 - Staff advised that expansion of Station 32 has already been identified as a priority and has been discussed in preliminary conversations related to proposed data center development.
 - Staff further reported that capital improvement planning is underway and includes consideration of station improvements, apparatus replacement, and other long-term infrastructure needs.
 - Expressed support for continuing efforts to improve facilities while recognizing the value of maintaining staffing presence at Station 32.
- Director Jenny Williamson:
 - Reported attending the Community Wildfire Preparedness event and meeting with Fire Marshal personnel.
 - Acknowledged that community attendance was limited but appreciated the opportunity to observe District training activities.
 - Observed training that incorporated techniques and concepts learned at a recent national training conference.
 - Commended the instructors and participating personnel for their professionalism, engagement, and collaborative approach to training.
 - Expressed appreciation for being invited to observe the training and noted she was impressed with the quality of instruction and participation.

Assistant Fire Chief Report (c)

- Reported 370 emergency responses during April, including 10 fire calls, 265 EMS calls, 149 patient transports, 17 motor vehicle accidents, and 27 mutual aid responses.
- Provided an update on the District's auto aid and mutual aid partnerships, including ongoing coordination with Storey County to enhance service delivery and response effectiveness.
- Highlighted significant training activities, including case study reviews, hose deployment, forcible entry, pump operations, ladder evolutions, and firefighter skills development.
- Reviewed several notable incidents, including a cardiac arrest response, a semi-truck fire, multiple motor vehicle accidents, and a residential structure fire in Dayton.
- Commended personnel for their professionalism and effectiveness in preserving fire scenes to support fire investigations.
- Reported continued collaboration with regional partners, including REACH Air Medical Services, Carson City Fire Department, and Storey County Fire Protection District.
- Noted participation in mission, vision, and values development, community outreach events, and emergency preparedness activities, including the recent Silver Springs earthquake event.

Fire Marshal Report (d)

- Reported ongoing collaboration with the Nevada State Fire Marshal's Office on fire investigations and noted a strong working relationship between the agencies. Staff advised that a recent investigation has identified a suspect and may result in enforcement action.
- Conducted 49 commercial and residential inspections and processed multiple commercial and residential development projects, generating approximately \$40,000 in plan review fees during the reporting period.
- Continued administration of the Youth Firesetter Intervention Program, serving five participants in partnership with Lyon County Juvenile Probation and regional fire service partners.
- Participated in public education activities, including events at the Boys & Girls Club and Dayton High School, reaching approximately 300 youth.
- Provided an update on ongoing code compliance and life safety evaluations related to the Sutro Tunnel project, including smoke testing, occupancy limitations, and coordination with Lyon County officials to support safe public use of the historic site.

Division Chief of Risk Reduction Report (e)

- N/A

Central Lyon County Fire Chiefs Association (f)

- Ryan Johnson, on behalf of the Fire Chiefs Association, expressed support for the District's newly developed mission, vision, and values and reaffirmed the Association's commitment to working collaboratively with Local 4728, Fire Prevention, administration, volunteers, and staff.
- Thanked the Fire Board for its continued trust, support, and engagement, noting the increased level of communication, transparency, and information sharing throughout the organization.
- Participated in discussion regarding air ambulance response procedures, explaining that field personnel request air ambulance resources based on incident conditions, patient assessment, trauma criteria, and established EMS protocols.
- Staff further clarified that air ambulance selection is coordinated through dispatch and that helicopter services are not billed when no patient transport occurs.

Local 4728 (g)

- Brad Bolton, President of Local 4728, reported that labor negotiations with the District are nearing completion and progressing positively.
- Expressed appreciation to Amber Law for her efforts in documenting discussions, maintaining organization, and helping facilitate the negotiations process.
- Acknowledged Fire Chief McHargue’s collaborative approach and willingness to address outdated contract language and operational issues.
- Reported that bargaining unit members are encouraged by the District’s direction and organizational progress.
- Noted ongoing recruitment efforts by union members to assist in filling the District’s three vacant positions.

Volunteers (h)

- Noel Chounet reported increased volunteer activity during April and May, including responses to multiple incidents in Silver City and participation in a mutual aid structure fire response with Storey County.
- Provided an update on preparations for the annual Fireman’s Ball scheduled for July 18, including fundraising and event planning activities.
- Reported completion of an in-house RT-130 refresher and Red Card pack test for volunteer personnel.
- Advised that a new volunteer EMS and fire training schedule is being developed in coordination with District staff and is expected to begin in July.
- Noted ongoing efforts to increase collaboration between volunteer and career personnel through joint training opportunities.
- Expressed appreciation to administrative staff for their prompt assistance with burn permit processing for Silver City residents.
- Thanked District leadership for their support and willingness to assist with matters related to the Silver City Fire Station and upcoming presentations to the Lyon County Board of Commissioners.

Legislative Bills (i)

- N/A

Interagency Interactions (j)

- N/A

14. Approval of the Standard Operating Procedure (SOP) for District Staff Uniform Attire.

A motion was made by Director Ray Johnson to approve the Standard Operating Procedure (SOP) for District Staff Uniform Attire as presented, seconded by Director Louis Lemaire. The motion passed unanimously.

15. Approval of the Standard Operating Procedure (SOP) for Line Staff Daily Duties.

A motion was made by Director Ray Johnson to approve the Standard Operating Procedure (SOP) for Line Staff Daily Duties as presented, seconded by Director Louis Lemaire. The motion passed unanimously.

16. Approval of the Standard Operating Procedure (SOP) for Incident Command and Control for Structure Fireground Operations.

A motion was made by Director Ray Johnson to approve the Standard Operating Procedure (SOP) for Incident Command and Control for Structure Fireground Operations as presented, seconded by Director Louis Lemaire. The motion passed unanimously.

17. Approval of the Standard Operating Procedure (SOP) for High Visibility Safety Apparel

A motion was made by Director Ray Johnson to approve the Standard Operating Procedure (SOP) for High Visibility Safety Apparel as presented, seconded by Director Louis Lemaire. The motion passed unanimously.

18. Approval of a Proclamation recognizing and honoring Kris Johnson for her nine years of dedicated service to the Central Lyon County Fire Protection District.

A motion was made by Director Louis Lemaire to approve the Proclamation recognizing and honoring Kris Johnson for her nine years of dedicated service to the Central Lyon County Fire Protection District as presented, seconded by Director Ray Johnson. The motion passed unanimously.

19. Review of Financial Report:

A motion was made by Director Tod McIntosh to approve the financial report as presented, totaling \$1,081,700.74 and seconded by Director Ray Johnson. The motion passed unanimously.

20. Review of the Ambulance Write Offs:

A motion was made by Director Louis Lemaire to approve the Ambulance Write Offs as presented, totaling \$171,656.53 and seconded by Director Tod McIntosh. The motion passed unanimously.

21. Approval of the Travel Request of Fire Chief Tim McHargue to attend L580-Leadership in action - Super Storm Sandy Staff Ride.

A motion was made by Director Ray Johnson to approve the Travel Request as presented, seconded by Director Louis Lemaire. The motion passed unanimously.

22. Public Comment

- Daniel Chaney inquired about future staffing needs as the District continues to grow. Staff advised that staffing and service demands will be evaluated through strategic planning efforts, a Standards of Cover study, and future development opportunities.
- Noel Chounet expressed appreciation for being included in the development of the District's mission, vision, and core values and requested consideration of a volunteer service recognition program. Staff expressed support for recognizing volunteer service milestones in future meetings.

23. Closed Session - Discussion and Possible Direction Regarding Collective Bargaining Negotiations Pursuant to NRS 288 (Central Lyon County Firefighters Association, IAFF Local #4728 and Central Lyon County Fire Chief's Association) and Compensation/Benefits for Unrepresented Employees.

24. Adjournment

The meeting ended at 9:28 p.m.

Respectfully submitted,
Staci Loncar