

CLCFPD EMPLOYEE TRAVEL REPORT

Name: Elizabeth Mink
Transportation Mode: P – PlanePA – Private Auto
DV–District Vehicle O – Other
JUSTIFICATION: National Fire Academy attendance
Courtroom Testimony
Employee Signature: Elizabeth Mink

DATE	PLACE/PURPOSE OF TRIP	TRANS MODE	LEAVE/ RETURN	TOTAL MILEAGE	TRANS COST	REG. FEES	I.E. EXP.	BREAK FAST	LUNCH	DINNER	HOTEL	TOTAL CLAIM
9/25/26	Emmitsburg , MD - National Fire Academy	P	12/13-12/19		\$621.70							
	NFA to reimburse above cost											
12/13	NFA Meal ticket for class period						\$275.28					
12/13	Rental Car				\$297.91							
	Arriving too late to take shuttle											
12/13	Fuel for rental				\$75.00							
												total
												\$1,269.89
											Reimbursable cost	(621.70)
											District cost	\$648.19

APPROVALS: DISTRICT CHIEF _____ DATE _____
FIRE BOARD REPRESENTATIVE _____ DATE _____
RECAP EXPENSES 1269.89
REG FEES 0
OTHER (621.70)
THIS TRIP \$648.19

Notes: National Fire Academy to reimburse plane fare approximately 6 weeks post attendance. Lodging and tuition is all inclusive at no charge.

Confirmed

Your booking details



How to check in for your flight to Baltimore

Most airlines allow check-in **24 hours** before departure. Here, we gathered all the information you'll need for check-in.

[View check-in information](#)



Reno (RNO) to Baltimore (BWI)

Sun, Dec 13 · 11:15 AM - Sun, Dec 13 · 9:10 PM

1 stop · 6h 15m · Economy

Southwest Airlines · WN1629, WN2489

[View flight details](#)

Booking reference

A7X615



Baltimore (BWI) to Reno (RNO)

Sat, Dec 19 · 9:45 AM - Sat, Dec 19 · 4:50 PM

1 stop · 1 technical stop · 8h 10m · Economy

Southwest Airlines · WN971, WN2492

[View flight details](#)

Booking reference

A7X615

You booked the Basic fare for all flights in this trip. [Check what's included](#)



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Traveler details



Elizabeth Mink
Adult · Female · Apr 21, 1968
E-ticket number
Flight to Baltimore
5267509739959
Flight to Reno
Not required

Baggage

Total number of bags included for all travelers

Flight to Baltimore



1 personal item
Fits under the seat in front of you



1 carry-on bag



No checked bags included

[View baggage per traveler](#)

Flight to Reno

-  1 personal item
Fits under the seat in front of you
-  1 carry-on bag
-  No checked bags included

[View baggage per traveler](#)

For more detailed baggage info and options, check airline baggage policies:
[Southwest Airlines](#)

Flexibility and protection

-  No flight change allowed

Need help?

Got a question? [Visit the Help Center](#)

Customer reference: 40-1147772970 

PIN: 7797 

Get app-only flight alerts

Stay updated about check-in, flight changes, delays, and more.

 [Get flight alerts in app](#)

Payment

Total

\$621.70

Includes taxes and fees

[View price details](#)

Contact details

 +17754127712

atomicworkshopnv@gmail.com

Send and save

-  [Resend confirmation email](#)
-  [Open booking details in the app](#)
-  [Download booking details](#)

Manage booking

-  [Change flight](#)
-  [Check cancellation options](#)

Genius Trip savings

Elizabeth, save up to 10% on your Baltimore stay

Now it's time to book your stay! Look for properties with the Genius badge for savings and perks.



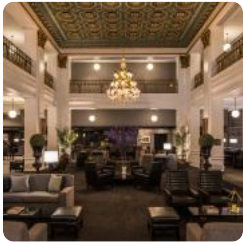
Wingate by Wyndham Baltimore BWI Airport

Hotel
9 mi from center

Breakfast included

Good 7.4
4686 reviews
Starting from
~~\$405~~ **\$404**
1 guest · 6 nights

See availability



Lord Baltimore Hotel

Hotel
1,050 ft from center

Breakfast included

Good 7.8
2974 reviews
Starting from
\$859
1 guest · 6 nights

See availability



The Royal Sonesta Harbor Court Baltimore

Hotel
2,750 ft from center

Breakfast included

Excellent 8.6
1222 reviews
Starting from
\$1,000
1 guest · 6 nights

See availability

See all stays

Looking for transportation options?



Book a private airport transfer

Free cancellation available

One-way ride from \$75.53



Find things to do



See all

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Your car rental booking

You're all set! We sent your confirmation email to **atomicworkshopnv@gmail.com**

 [Access your voucher](#)

Booking number

722503783 

Nissan Kicks or similar

 Automatic

 4 doors

 5 seats



Baltimore - Washington International Airport

Off Airport - Shuttle Service



Supplied by **Dollar**

Got a question about your rental terms?

 **Dot** · Booking.com's AI chat

Ask AI Rental Helper to get quick responses directly from your rental terms.

[Ask a question](#)

What you need at pick-up

This is important: If you don't have everything you need, the counter staff will **not** be able to give you the car.

Don't get caught out

[View 'What you need at pick-up'](#)

Pick-up and drop-off

3 PM

[Skip to main content](#)**Washington International Airport**[View pick-up instructions](#)

6 days

○ Sat, Dec 19 · 10:00 AM

Baltimore - Washington International Airport[View drop-off instructions](#)**Driver details****Main driver****Elizabeth Mink**

atomicworkshopnv@gmail.com

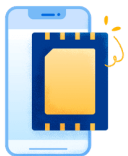
+14127712

Protection options**Are you sure you don't want Collision Damage Protection?****\$84**

Collision Damage Protection from RentalCover.com: for \$84, you'll get \$35,000 of primary protection with no deductible (the protection price you see includes all applicable taxes and fees).

[Find out more](#)

Exclusions apply.

[Protection Terms](#)[Add Collision Damage Protection](#)**Keep your trip on track with an eSIM**

From GPS navigation apps to sharing data. Multiple networks, multiple devices, one eSIM.

Powered by Breeze

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Conditions

Details of any extra charges, age restrictions, and more.

[View Dollar rental terms](#)

Price Breakdown

Already paid

Car rental charge	\$190.39
Subtotal	\$190.39

To pay at pick-up

AP CONC FEE RECOV	\$21.53
CUST FACILITY CHG	\$34.50
STATE MVR TAX	\$30.73
TRANS FACILITY FEE	\$17.40
VEH LIC FEE	\$3.36
Subtotal	\$107.52

Price for 6 days: \$297.91

Need a place to stay? ⓘ



Club Quarters Hotel White House, Was...

Hotel

Very
Good 8.3
4643
reviews

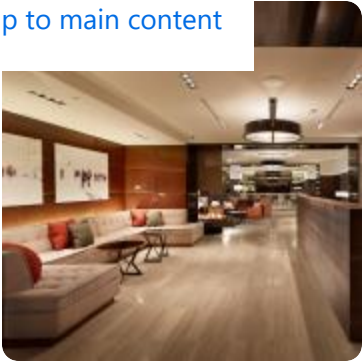
Starting from

~~\$1,614~~ **\$1,372**

2 guests · 6 nights

[See availability](#)

[Skip to main content](#)



AKA White House

Condo Hotel

Excellent 8.9
1603 reviews

Starting from
\$1,078
2 guests · 6 nights

[See availability](#)



Hotel Tabard Inn

Hotel

Very Good 8.3
248 reviews

Starting from
\$2,700
2 guests · 6 nights

[See availability](#)

[See all stays](#)

Need a ride? ⓘ



Book a private airport transfer

Free cancellation available

Pick-up from Washington Dulles International Airport

One-way from
\$154.18

[Check options](#)



Most Popular

What if I haven't received my booking confirmation?



Will I have to pay for anything when I pick up my car?



How do I access my booking online?



What if I need to cancel my booking?



What if I want to take my rental car to another country?



What is the Price Match Guarantee and how does it work?



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How are we doing?



1 of 2

I can easily manage my car rental reservation

1

2

3

4

5

Strongly disagree

Strongly agree



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✕ Cancel Booking

Changing your booking

Just **cancel this booking and make another** one with the changes you need.

Full refund if you cancel before:



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FIVE Day Courses

275.28

E Course Codes -

0101; 0110; 0238; 0388; 0394; 0964; 1399; 8540
0428&0427;
0705&0708
2461&2462

P/R Course Codes -

0263; 0264; 0295; 0305; 0310; 2124; 0150/2051; 0151/2052,
0147/2057; 2067; 0776/2112; 0780/2115; 0781/2116;
0782/2117; 0790/2122; 0791/2124; 2157; 0378/2200;
0673/2201; 2270; 0655/2310; 0154/2502; 0388/2503;
0664/2600; 5302



1



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