

CENTRAL LYON COUNTY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
September 10th, 2026
DRAFT MINUTES

Call to order at 6:00 p.m.

1. Call to Order and Pledge of Allegiance

2. Introduction of Board, Staff, Guests and Public

In attendance at the District Office Meeting Room: Director Chuck Ritter, Director Louis Lemaire, Director Tod McIntosh, Director Ray Johnson, Fire Chief Tim McHargue, Assistant Fire Chief Ryan McIntosh, Business Manager/HR Director Amber Law, Fire Marshal Mink, Staci Loncar, BC Brett Larkin, Union President Captain Brad Bolton, Captain John Wielkie, FF Sheldon Martin, FF Steven Earle, FF Kyle Flores, FF Adrian Lopez, volunteer Noel Chounet. Teams: Captain Cody Mandeville, FF Mike O'Brien, Captain Clayton Van Duyn, FF Logan Foster, FF Evan Alexander, FF John Jilk, Captain Mike Rosario. Members of the public, Charles Shirley, Michael Miller – Teams, Leandra McHargue - Teams.

3. Public Comment

None

4. Approval of Agenda

A motion was made by Director Ray Johnson to approve the September 10th, 2026, agenda and seconded by Director Tod McIntosh. The motion passed unanimously.

5. Approval of the August 13th, 2026, Minutes

A motion was made by Director Louis Lemaire to approve the minutes of the August 13th, 2026, Central Lyon County Fire Protection District Fire Board meeting and seconded by Director Tod McIntosh. The motion passed unanimously.

6. Presentation of Awards and/or Recognition of Accomplishments

None

7. Approval to fill the vacant position of District 5 – Stagecoach Fire Board Director.

A motion was made to appoint Charles Shirley to represent District #5 in Stagecoach for the Central Lyon County Fire Protection District Fire Board for the remainder of previous Board Director Jenny Williamson's term in the role of Board of Director's Secretary by Director Tod McIntosh and seconded by Director Louis Lemaire. The motion passed unanimously.

8. Approval of Resolution No. 2026-4 authorizing an Installment Purchase Agreement (Medium-Term Obligation) for the acquisition of a new Type 1 Fire Engine.

A motion to approve Resolution No. 2026-4 was made by Director Louis Lemaire and seconded by Director Ray Johnson. The motion passed unanimously.

9. Discussion and tabling of the selection of a licensed Nevada real estate broker for the marketing and sale of District-owned surplus real properties pursuant to the Real Property Acquisition and Disposition Addendum.

A motion to table the selection of a licensed Nevada real estate broker pending further review of a possible auction sale and to proceed with obtaining appraisals of the properties in the interim was made by Director Louis Lemaire and seconded by Director Ray Johnson. Director Tod McIntosh disclosed his interest in one of the properties and abstained from voting. The motion passed with three votes in favor and one abstention.

10. Approval of the hiring of a Business Operations and Accounting Analyst position and the associated wage scale.

A motion to approve the hiring of a Business Operations and Accounting Analyst with the associated wage scale was made by Charlie Shirley and seconded by Director Louis Lemaire. The motion passed with four votes in favor and one vote against.

11. Approval to Adopt New District Policies: Admin 1.6 - Driver Qualification & Motor Vehicle Record Policy & OPS 2.4 – Maximum Acceptable Weight of Lift Policy.

A motion to adopt Admin 1.6 – Driver Qualification & Motor Vehicle Record Policy and OPS 2.4 – Maximum Acceptable Weight of Lift Policy, with an opportunity for review by IAFF Local 4728 and the Fire Chiefs Association, was made by Director Chuck Ritter and seconded by Director Louis Lemaire. The motion passed unanimously.

12. Approval of a budget increase for the District's Annual Award Event.

A motion to approve an increase to the District's Annual Award Event budget from \$5,000 to \$15,000 for this year was made by Director Louis Lemaire and seconded by Director Tod McIntosh. The motion passed unanimously.

13. Reports:

Chief Report (a)

- Fire Chief McHargue reported on upgrades to the Board meeting room, including a new camera, microphones, speakers, and installation of the District's new logo.
- Reported that Silver City volunteers requested approval for a special event associated with the Virginia City Hill Climb on September 20. The request requires the Board President's signature and was presented for informational purposes.
- Chief McHargue and Assistant Chief McIntosh are scheduled to meet with Microsoft on September 16 regarding the proposed data center in Silver Springs. Chief McHargue will report back to the Board following the meeting.
- Reported that the recruit academy with six personnel will begin September 14, consisting of five full-time hires and one academy over-hire.
- Provided an update on the District's Type 1 engine replacement planning. Following review by the apparatus committee, staff are considering a traditional pumper configuration that may have a shorter delivery time than the pump-under-cab configuration previously purchased by the District.
- Chief McHargue discussed the importance of establishing a long-term apparatus replacement schedule, with Type 1 engines ideally replaced on a staggered cycle of approximately five years. He indicated that if the new engine can be delivered within approximately 24 months,

the District would hold the previously discussed \$750,000 for a used engine and potentially apply those funds toward the purchase of an additional new engine.

- Reported that the District has identified a potential buyer in Pennsylvania for the 2008 Sutphen aerial ladder truck. The District purchased the apparatus for approximately \$475,000, and the anticipated offer is approximately \$425,000. Chief McHargue advised that the transaction would be brought back to the Board for ratification.
- Chief McHargue stated that proceeds from the aerial ladder truck would be placed in a dedicated account for a future aerial apparatus. He also noted that future development and staffing levels will be considered as the District evaluates its long-term need for an aerial ladder truck.
- Reported that, with the upcoming retirement of Division Chief Nollsch, the District has opened an internal special appointment recruitment for a Captain to oversee the Fuels Program. The recruitment will remain open for approximately one month, with compensation and labor-related matters to be brought back for further consideration.
- Reported that the District is evaluating the purchase of a used surplus vehicle to support the Fuels Program and tow its dump trailers. One potential vehicle identified is a former U.S. Forest Service Ford F-250 with approximately 50,000 miles at a cost of approximately \$11,000.
- Chief McHargue advised the Board that he anticipates bringing forward a proposal in October regarding the possible reclassification of the Business Manager position and will provide additional information to the Board before that meeting.

Fire Board Members (b)

- Director Charles Shirley:
 - Director Shirley thanked the Board, District staff, and community for their support.
 - He stated that he looks forward to serving on the Board and will work to represent the interests of the Central Lyon County Fire Protection District and its taxpayers.
- Director Ray Johnson:
 - Director Johnson noted that the Silver Springs Founders Day event is upcoming and requested that the Central Lyon County Fire Protection District have representation at the event.
 - Staff advised that Fire Marshal Mink may already be scheduled to participate and would confirm District representation.
- Director Tod McIntosh:
 - Director McIntosh requested an update on the District's Drug and Alcohol Policy, which had previously been postponed for further development.
 - Fire Chief McHargue advised that work on the policy is ongoing and that discussions with labor representatives are continuing.

Assistant Fire Chief Report (c)

- Assistant Chief McIntosh provided an overview of significant incidents during August, including a residential fire on Rock Island Drive where crews made a successful stop and limited fire extension into the residence.
- Reported on a residential fire on Osage where multiple simultaneous incidents resulted in limited initial-alarm resources. The residence was ultimately a total loss.
- Reported on a hazardous materials-related fire at Carboline involving incompatible products that generated sufficient heat to ignite materials within a trash compactor. District personnel

evaluated the materials involved and consulted HazMat technicians to ensure the incident was appropriately mitigated.

- Reported on a traumatic asphyxiation cardiac arrest involving a resident who became trapped beneath a vehicle while working on it. District personnel freed the patient while simultaneously providing resuscitation efforts. The patient survived and was reported to be home recovering. Assistant Chief McIntosh noted that the responders involved will be brought forward for future recognition.
- Other significant incidents included a vehicle fire on Citrus Street in Silver Springs, a hot tub fire in Dayton Valley, an exterior fire in Stagecoach, and two motor vehicle accidents.
- Training during the month included vehicle extrication, EMS case training, pre-planning with Fire Prevention at Silver Springs Elementary School, vertical ventilation, forcible entry, and Care Flight in-service training with volunteers.
- District personnel provided extensive regional assistance during a busy August wildland fire season, including multiple apparatus and personnel assignments supporting fires in Washoe County.
- Assistant Chief McIntosh recognized District personnel for their contributions in supporting regional partners throughout the month.
- During August, the District responded to 409 total calls for service, including 14 fire-related incidents, consisting of three structure-related fires, five wildland-related fires, one vehicle fire, and five outside or other fire calls.
- The District responded to 288 EMS calls, resulting in 188 patient transports. Fifteen of the EMS incidents involved motor vehicle accidents.
- The District provided aid to neighboring agencies 26 times, including responses to North Lyon, Carson City, East Fork, Mason Valley, Truckee Meadows, and automatic-aid responses to Storey County.

Fire Marshal Report (d)

- Assistant Chief McIntosh presented the Fire Prevention Division report on behalf of Fire Marshal Elizabeth Mink.
- The Prevention Division conducted five fire investigations during August.
- Inspector Hill completed Youth Firesetter Interventionist training.
- Prevention staff completed 83 inspections during the month.
- The Division reviewed three commercial project permits and 39 residential permits, representing approximately \$1.25 million in project valuation.
- Approximately \$42,500 in plan review fees were collected during August, bringing fiscal year-to-date plan review revenue to approximately \$71,000.
- Annual fire inspections were completed at all schools within the District.
- Staff reviewed plans for two new gas stations, one near Six Mile Canyon Road and Highway 50 and another near Fortune Drive and Highway 50 near Station 35.
- The Division approved the water main and hydrant infrastructure for construction on the north side of Highway 50 from the Silver Springs Airport to support existing neighborhoods and future development, including the Microsoft project.
- Fire Marshal Mink continues discussions regarding the Legacy 49 development and a potential developer agreement to support improvements associated with Station 39. Discussions include coordinating with multiple Dayton Valley developers and potentially incorporating approximately 8,000 parcels into a broader developer agreement to help support the future fire station project.

Division Chief of Risk Reduction Report (e)

- N/A

Central Lyon County Fire Chiefs Association (f)

- N/A

Local 4728 (g)

- President Bolton reported that IAFF Local 4728 will continue reviewing the District policies presented to the Board and emphasized the importance of providing proposed policies to labor and the Board sufficiently in advance of potential action.
- Local 4728 has provided redlined versions and suggested revisions to two policies to Chief McHargue. President Bolton stated that the Association supports bringing the policies into compliance with workers' compensation requirements and will prioritize its review due to applicable deadlines.
- President Bolton and Chief McHargue have discussed improving and streamlining the policy review process moving forward.
- Chief McHargue provided Local 4728 with information regarding the proposed EMS grant. The Association will review the grant, including how it may apply to District personnel and whether it falls within the collective bargaining agreement, and provide feedback.
- President Bolton stated that the Association is willing to assist with cost-sharing for the District's holiday/awards recognition event for Association members.
- He noted that previous recognition events have been successful and expressed the Association's support for continuing the event.

Volunteers (h)

- Volunteer Noel Chounet reported that Station 34 volunteers met with Assistant Chief McIntosh in August to review District activities and updates and expressed appreciation for the continued communication.
- Station 34 volunteers participated in Care Flight training and expressed appreciation for the training opportunity.
- Chounet expressed support for the purchase of a utility truck for Station 38, noting that it could serve as both a utility vehicle and, depending on its equipment, a response vehicle for volunteers.
- Station 34 volunteers are preparing to support the upcoming Virginia City Hill Climb. Volunteers will stage an engine and utility vehicle at the starting area and coordinate with Storey County personnel positioned at the top of the course.
- Chounet invited Board members and others to attend the Hill Climb and noted the positive relationship between the event organizers, drivers, volunteers, and community.

Legislative Bills (i)

- N/A

Interagency Interactions (j)

- N/A

14. Review of Financial Report:

A motion was made by Director Louis Lemaire to approve the financial report as presented, totaling \$1,275,031.76 and seconded by Director Tod McIntosh. The motion passed unanimously.

15. Discussion Concerning the 12-Month Performance Evaluation of Fire Chief Tim McHargue:

The Board discussed Fire Chief Tim McHargue's 12-month performance evaluation and expressed satisfaction with his performance and leadership of the District. Board members discussed the evaluation form and agreed that the format and evaluation process should be revised for future evaluations to provide clearer and more useful feedback.

Assistant Chief Ryan McIntosh spoke positively regarding Chief McHargue's leadership, mentorship, succession planning, and working relationship with District staff. IAFF Local 4728 President Brad Bolton also commented positively on his working relationship with Chief McHargue and his responsiveness to feedback. Volunteer Noel Chounet recognized Chief McHargue's transparency and leadership and cited the successful transfer of the Silver City fire station property to the District as an example of progress made during his tenure.

No action was taken.

16. Approval of Amendments to the Fire Chief Employment Agreement:

A motion to approve the amendments to the Fire Chief Employment Agreement as presented was made by Director Ray Johnson and seconded by Director Tod McIntosh. The motion passed unanimously.

17. Public Comment

None

18. Closed Session

19. Adjournment

The meeting ended at 8:08 p.m.

Respectfully submitted,
Staci Loncar