

CENTRAL LYON COUNTY FIRE PROTECTION DISTRICT

AGENDA REPORT

Board Meeting Date: October 8, 2026

Agenda Item: Review and Adoption of Fire Chief Priorities and Expectations for October 1, 2026 through October 1, 2027

Prepared By: Fire Chief

Requested Action: Staff requests the Fire Board review, discuss, modify as appropriate, and consider adoption of the Fire Chief Priorities and Expectations for October 1, 2026 through October 1, 2027.

EXECUTIVE SUMMARY

The Fire Chief's employment agreement provides that, upon hiring and at the time of each annual evaluation thereafter, the Board of Directors, with input from the Fire Chief, will adopt priorities and expectations for the ensuing year. The attached document is presented by the Fire Chief as a recommended framework for Board review, discussion, modification, and adoption.

The proposed priorities are intended to build upon the organizational and administrative improvements of the preceding year while focusing on long-term sustainability, organizational capacity, community risk, responsible growth, and implementation of the District's strategic direction.

The document establishes twelve proposed priority areas addressing strategic planning; anticipated development and District growth; long-term financial sustainability; fleet, facilities, and capital planning; organizational capacity and succession; labor and organizational relationships; EMS system development; community risk and service delivery; the Fuels and Wildland Program; regional partnerships; policy and administrative accountability; and Board governance and statutory compliance.

BACKGROUND

The proposed priorities and expectations are intended to establish clear annual direction from the Board to the Fire Chief and provide a framework against which organizational progress and the Fire Chief's performance can be evaluated during the coming year.

A significant focus is completion and initial implementation of the District's 2028-2031 Strategic Plan, including meaningful participation from the Board, employees, labor groups, and community stakeholders and the establishment of measurable objectives, responsible parties, timelines, and a process for routinely reporting progress to the Board.

The proposed priorities also recognize anticipated growth within the District, including significant development in Silver Springs and potential data center development. The document calls for evaluating associated staffing, apparatus, facilities, fire prevention, training, communications, and operational requirements while pursuing funding and partnership strategies intended to mitigate impacts to existing District taxpayers and service levels.

FINANCIAL ACCOUNTABILITY AND REPORTING

Priority 3, Strengthen Long-Term Financial Sustainability, places specific emphasis on continued improvements to budgeting, accounting, purchasing, internal controls, financial reporting, reserve and fund-balance strategies, and long-term financial planning. It also establishes an expectation that the Board receive clear and timely financial information necessary for informed decision-making.

As part of this priority, the District will maintain accounting and financial reporting practices consistent with Generally Accepted Accounting Principles (GAAP) applicable to state and local governments, including applicable standards established by the Governmental Accounting Standards Board (GASB). GASB is the independent standard-setting organization that establishes accounting and financial reporting standards for U.S. state and local governments that follow GAAP. These standards provide a common framework for governmental financial reporting and support useful, consistent, and transparent financial information for

governing bodies, taxpayers, public officials, investors, auditors, and other users of governmental financial reports.

OTHER ORGANIZATIONAL PRIORITIES

Additional priorities address long-term fleet, facilities, and capital planning; organizational and leadership development; productive labor relationships; EMS system development; objective evaluation of community risk and service delivery; determination of the long-term direction of the Fuels and Wildland Program; regional partnerships; and continued improvements to District policies, administrative systems, technology, and accountability.

The final priority specifically addresses support for Board governance, statutory compliance, succession and continuity, annual training requirements, efficient agenda and meeting processes, and maintenance of appropriate governance records.

The priorities are intended to provide direction while recognizing that District operations and community needs are dynamic. If significant circumstances require adjustment during the year, the Fire Chief will communicate those circumstances to the Board in a timely manner and seek direction as appropriate.

FISCAL IMPACT

There is no direct fiscal impact associated with adoption of the annual Priorities and Expectations document.

Individual initiatives identified within the priorities may have future fiscal impacts, including staffing, apparatus, facilities, EMS programs, technology, capital improvements, and other operational requirements. Any expenditures requiring Board authorization or budgetary action will be presented separately to the Board in accordance with District policy and applicable law.

RECOMMENDED ACTION

Staff recommends that the Fire Board review, discuss, modify as appropriate, and adopt the Fire Chief Priorities and Expectations for October 1, 2026 through October 1, 2027, including the expectations related to governmental accounting, financial reporting, internal controls, and compliance with applicable GAAP and GASB standards.

Upon adoption, the document will serve as the Board's annual direction to the Fire Chief and provide a framework for evaluating organizational progress and the Fire Chief's performance during the ensuing year, subject to adjustment as organizational conditions, community needs, or Board direction warrant.

ATTACHMENTS

1. Fire Chief Recommended Priorities and Expectations - October 1, 2026 through October 1, 2027